

# RESUME

## JON SCHWARTZ, CPA

### CONTROLLER

#### PROFESSIONAL EXPERIENCE

##### The Slavik Company

2014 - Present

Lead accountant for reporting periodic financial results for over 50 distinct equity ownership entities. Prepares and files annual federal and multi-state income tax returns for multi-family, office, and hotel properties. Facilitates external audits, reviews and compilations. Created paperless file retention protocol which eliminated stored paper files. Assists with preparing and submitting tax credit applications for multi-family affordable housing developments.

##### Schwartz & Associates

2014 - Present

Owner of professional services firm that provides high quality accounting, budgeting, forecasting, financial reporting and analysis services for small organizations. Client focus includes tri-parish group of churches and bringing improved accounting and financial reporting services to the leadership and oversight teams to the churches and sole proprietors.

##### Community Housingworks, Inc.

2008 - 2012

Chief Financial Officer developed and oversaw high performing accounting and finance team, while effectively implementing enhanced internal controls, policies and procedures to ensure compliance with governmental programs. Agency's first CFO to develop a clear and concise monthly reporting package for the executive team to use to improve strategic decision making, to manage growth, access additional capital, and for presentations to the Board and interested donors.

#### EDUCATION

Master of Business Administration

Walsh College, 2017

Bachelor of Business Administration in Accounting

San Diego State University, 1992

#### RECOGNITIONS

Certified Public Accountant

Center for Financial Health - Treasurer, Board of Directors

Michigan Innovation Alliance - Treasurer, Board of Directors

Former President & Treasurer at St. Theodore's Parish and  
Divine Child School's Men's Club

Michigan State University, Hospitality Business Program

Guest Lecturer



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